

Guidelines for a Club Coach in D106
Updated February 2025
Daniel Grundtner Club Coach Coordinator '24-'25

Dear committed TM member,

We are pleased you have expressed interest in helping low member clubs in our District. At the time of this writing, nearly a third of our District clubs qualify for a Club Coach. That is clubs with 12 and fewer paid members.

Not all clubs are open to having a Club Coach. Not all clubs are dedicated to being Distinguished using the Distinguished Club Program, DCP. We are focusing our efforts on the clubs that want to be Distinguished, and want a Club Coach to help them achieve that goal.

A Club Coach that can bring a low member club to being Distinguished can claim credit on their Distinguished Toastmaster application, the DTM. Our goal is to make it as likely as possible for you to succeed. We are screening the clubs for members to 'buy in' by asking for the membership to vote on accepting a Club Coach, and asking the members to give Pathway speeches, and asking the club to conduct a Moment of Truth Module - in the near future.

We are asking a lot of the low members clubs. Along with that, we are asking a lot of you to help the club you will be paired with. There is a lot of information on the website at [Toastmasters International -Club Coach Program](#).

This is a highlight of what you will find there and what is expected of you, in brief:

1. Read the TMI Club Coach Program - see above link.
2. Take the Club Coach Program Module - found in Base Camp or using the TMI search engine
3. Minimum two Path Levels completed and one year as a club officer to qualify as a Club Coach
4. Club Coach Agreement-930AA - signed by Club Coach nominee, Club officer, District Director
5. **Reports** : Initial-930PL; every 60 days-930PR; Final-930FR - to District Director or their designate
6. Take time to get to know the club and its members. Be familiar with Base Camp, how to find DCP reports, and the website so you can help guide them. It gives you credibility.
7. Offer encouragement; Help Club officers; Revitalize meetings; encourage visiting other clubs, or joint meetings. This all takes time to build trust. Current Club Coaches suggest two months to settle in.

That's it. Easy, right? Well, if it was easy, everyone would be doing it. It takes dedication, experience, and the right balance of persuasion and pushing the club you are matched with.

We are doing what we can upfront to make your match successful. The rest is up to you, and the club you help.

If you are IN, let me know, and we will get you started.

Respectfully, Daniel Grundtner
Club Coach Coordinator D106 '24-'25